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Learning Solutions



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## Adobe InDesign CS3: Level 2

### Course Specifications

Software: Adobe® InDesign® CS3  
Course length: 1.0 day(s)  
Tuition: \$270  
Certification: Adobe® Certified Expert Program

**Course Description:** Using Adobe® InDesign®, you have created simple documents. Now, you may need to create huge documents that are attractive as well as can be accessed globally. In this course, you will deploy the advanced InDesign techniques to enhance the look and functionality of your documents.

**Course Objective:** You will use the advanced features of Adobe InDesign CS3 to create and design content for print and web.

**Target Student:** The target student is any professional who would like to create and design print documents.

**Prerequisites:** To ensure successful completion of this course, we recommend that you first complete the Adobe InDesign CS3: Level 1 course or have equivalent knowledge.

**Delivery Method:** Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities.

### Hardware Requirements

The following hardware requirements are the minimum suggested for this course.

- An Intel® Pentium® 4, Intel Centrino®, Intel Xeon®, or Intel Core™ Duo (or compatible) processor.
- 256 MB of RAM (512 MB recommended).
- 1.8 GB of available hard-disk space (additional free space required during installation).
- A color monitor with a 16-bit or greater video card.
- A monitor with 1024 x 768 monitor resolution.
- A CD-ROM drive.
- Internet or phone connection required for product activation.
- A printer (optional) or an installed printer driver.

### Platform Requirements

- Microsoft® Windows® XP with Service Pack 2

### Software Requirements

The following software is required for the successful setup and completion of this course.

- Adobe® InDesign® CS3
- Adobe® Reader® 7.0
- Microsoft® Internet Explorer® 6.0 or later

### Performance-Based Objectives

Upon successful completion of this course, students will be able to:

- manage styles.
- develop complex paths.
- handle page elements.
- import and export data to external files.
- work with XML.
- manage long documents.
- adjust print settings.

## **Course Content**

### **Lesson 1: Managing Styles**

- Topic 1A: Manage Style Overrides
- Topic 1B: Base One Style on Another
- Topic 1C: Apply Styles in a Sequence
- Topic 1D: Import Styles from a Microsoft® Word Document
- Topic 1E: Redefine Styles

### **Lesson 2: Developing Complex Paths**

- Topic 2A: Create Bézier Paths
- Topic 2B: Create Compound Paths
- Topic 2C: Create Clipping Paths
- Topic 2D: Create Type Outlines

### **Lesson 3: Handling Page Elements**

- Topic 3A: Place Inline Graphics
- Topic 3B: Manipulate Graphics
- Topic 3C: Handle Text Layout
- Topic 3D: Create Duplicate Items
- Topic 3E: Create Anchored Objects
- Topic 3F: Manage Libraries

### **Lesson 4: Administering External Files**

- Topic 4A: Locate Assets Using Adobe® Bridge
- Topic 4B: Merge Data
- Topic 4C: Import Layered Files
- Topic 4D: Export PDF Files
- Topic 4E: Export XHTML Files

### **Lesson 5: Working with XML**

- Topic 5A: Integrate XML into a Document
- Topic 5B: Import XML
- Topic 5C: Export Documents as XML Files
- Topic 5D: Create a Snippet

### **Lesson 6: Managing Long Documents**

- Topic 6A: Create Hyperlinks
- Topic 6B: Insert Footnotes
- Topic 6C: Insert Text Variables
- Topic 6D: Create the Table of Contents
- Topic 6E: Generate an Index
- Topic 6F: Create Document Sections
- Topic 6G: Create a Book

### **Lesson 7: Adjusting Print Settings**

- Topic 7A: Create Print Presets
- Topic 7B: Preview Print Output

### **Appendix A: Adobe® Certified Expert (ACE) Program**